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**Service Director – Legal, Governance and
Commissioning**

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Friday 23 February 2018

Notice of Meeting

Dear Member

Children's Scrutiny Panel

The **Children's Scrutiny Panel** will meet in the **Council Chamber - Town Hall, Huddersfield** at **10.00 am** on **Monday 5 March 2018**.

This meeting will be webcast live and will be available to view via the Council's website.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Children's Scrutiny Panel members are:-

Member

Councillor Cahal Burke (Chair)

Councillor Donna Bellamy

Councillor Fazila Loonat

Councillor Paul Kane

Councillor Robert Light

Councillor Amanda Pinnock

Dale O'Neill (Co-Optee)

Fatima Khan-Shah (Co-Optee)

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of the Committee

This is where Councillors who are attending as substitutes will say for whom they are attending.

2: Minutes of the Previous Meeting

To approve the minutes of the meeting held on 29th January 2018.

3: Interests

1 - 2

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

4: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

5: Proposals for changes to Home to School Transport Policy for children attending mainstream school

Members of the Committee will consider a previously circulated Cabinet report relating to changes to home to school transport.

Officer: Joanne Bartholomew

6: Special Educational Needs and Disabilities

3 - 6

Members of the Committee will consider an update on current work being done around Special Educational Needs and Disabilities.

Officer: Mandy Cameron

7: Visit to Duty & Advice

Members will receive a verbal update on the recent visit to the Duty & Advice Service.

Officer: Yolande Myers

8: Visit to Woodlands, Lindley

Members will receive a verbal update on the recent visit to Woodlands, a children's residential home in Lindley.

Officer: Yolande Myers

9: Children's Scrutiny Panel work programme

7 - 12

The members of the committee will consider the updated work programme.

Officer: Yolande Myers

10: Future Meeting

To note that the next meeting of the Panel will be Monday 16 April 10:00am in the Council Chamber, Huddersfield Town Hall. The meeting will be webcast.

Officer: Yolande Myers

KIRKLEES COUNCIL			
COUNCIL/CABINET/COMMITTEE MEETINGS ETC			
DECLARATION OF INTERESTS			
Childrens Scrutiny Panel			
Name of Councillor			
Item in which you have an interest	Type of interest (eg a disclosable pecuniary interest or an "Other Interest")	Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N]	Brief description of your interest

Signed: Dated:

NOTES

Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

- (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
- (b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

Name of meeting: Scrutiny Panel

Date: 5th March 2018

Title of report: SEND Area Inspection

Purpose of report

To update elected members about the preparations and readiness for a potential SEND Area Inspection.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	not applicable
The Decision - Is it eligible for call in by Scrutiny?	Yes
Date signed off by <u>Strategic Director</u> & name Is it also signed off by the Service Director for Finance IT and Transactional Services? Is it also signed off by the Service Director for Legal Governance and Commissioning Support?	Steve Walker – 23.02.18
Cabinet member portfolio	Cllrs Ahmed and Cllr Kendrick

Electoral wards affected: all

Ward councillors consulted: none

Public or private: Public

1. **Summary**

Since the change to legislation (Children and Families Act 2014) and the instigation of an inspection framework to monitor compliance (May 2016), all Local Authorities can expect to participate in an **area** inspection within five years (up to May 2021). The inspection will address three key themes:

How effectively the local area identifies children and young people (CYP) with special educational needs and disabilities (SEND) 0 – 25 years of age

How effectively the local area provides for this cohort

How effectively the local area ensures positive outcomes for the cohort.

Inspectors will give one week's notice and the inspection will last for one week. The inspection team will comprise of a CQC Inspector, and LA Inspector and an HMI. During the inspection week, particular focus will be given to the views of the CYP themselves and their parents/carers. In addition, inspectors will review our data and provision, and will speak to a range of leaders across the Council (Social Care and Education) and across Health.

In order to prepare for the inspection there have been a number of briefings for key staff across the Council and Health, and a Self-Evaluation Form (SEF) has been developed with partners. The implementation of the SEND reforms and the preparation for an inspection is overseen by the SEND Strategy Group.

The officers who oversee this inspection are aware of the strengths and areas for development of SEND identification, provision and outcomes and these are outlined in the SEF. Full use has been made of the DfE- allocated SEND Reform Grant, now in its last year, and work to develop our practice within the new reforms continues.

2. **Information required to take a decision**

The SEF outlines our evaluation of our strengths and areas for development.

3. **Implications for the Council – not applicable for this update.**

3.1 **Early Intervention and Prevention (EIP)**

3.2 **Economic Resilience (ER)**

3.3 **Improving Outcomes for Children**

3.4 **Reducing demand of services**

3.5 **Other (e.g. Legal/Financial or Human Resources)**

4. **Consultees and their opinions – not applicable for this update**

5. **Next steps**

- To continue to develop the LA Self-Evaluation Form so that it reflects an ever-changing context, and that new post holders are aware of their responsibilities in relation to this inspection.
- To continue to work with managers in Social Care to ensure their understanding of their responsibilities in relation to SEND.

- To build upon the positive developments with colleagues in Health through the work of the Transformation Plan, the Healthy Child Programme, and more widely through our Health Champions.
- To continue to work in partnership with our schools and settings, and through our SENCO Champions, to build capacity to meet the needs of children and young people with SEND, and to link this work to the High Needs Review.
- To review SENACT in order to address capacity issues and ensure compliance.

6. **Officer recommendations and reasons**

See above.

Regular updates of progress to the DCS in order to address areas for development. The additional budget required to increase capacity within SENACT to be discussed with the DCS.

7. **Cabinet portfolio holder's recommendations**

8. **Contact officer: Mandy Cameron**

9. **Background Papers and History of Decisions**

Briefing papers

Self- Evaluation

10. **Service Director responsible: Jo-Anne Sanders**

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CHILDREN’S SCRUTINY PANEL – WORK PROGRAMME

		ISSUES IDENTIFIED FOR INCLUSION IN THE WORK PROGRAMME 2017/18		
Issue	Put forward by	Approach and areas of focus	Outcomes	OFFICER/PARTNER COMMENTS
FULL PANEL DISCUSSION ISSUES				
1. Implementation of Improvement Plan & Ad-hoc Scrutiny Panel	OSMC (2016/17 work programme)	<p>This will be a Quarterly Discussion at the Children’s Scrutiny Panel.</p> <p>The Panel will receive updates on the Improvement Plan and Children’s Scrutiny ad-hoc panel recommendations.</p> <p>The Improvement Board meets once a month. The minutes of this meeting will be brought to this Panel.</p> <p>The Panel will consider recruitment and retention of social workers.</p>	<p>The Scrutiny Panel is assured that the Local Authority are progressing at pace with the Improvement Plan.</p> <p>That future Ofsted visits begin to see significant improvement in Children’s Services.</p> <p>The Panel is assured that staff are well supported to do their job and that retention rates improve to those seen in other ‘good’ Local Authority areas.</p> <p>The Panel is clear that staff have been trained on the chosen Social Work Model and the newly implemented IT system.</p> <p>That the use of agency staff reduces significantly to below 10%.</p>	<p>Improvement Plan needs updating with progress and RAG ratings.</p> <p>Update from Ofsted visit to 29th January meeting.</p> <p>Further update from Ofsted visit to 26th April meeting.</p> <p>Update on Partnership arrangement / Ofsted visit to 29th January panel meeting.</p> <p>Arrange a visit to speak to social work staff. Visit to Duty and Advice Service arranged and update to 5th March meeting.</p> <p>Members to visit a forum for head teachers and governors to ask for their experiences of the new front door policy.</p>

		ISSUES IDENTIFIED FOR INCLUSION IN THE WORK PROGRAMME 2017/18		
Issue	Put forward by	Approach and areas of focus	Outcomes	OFFICER/PARTNER COMMENTS
FULL PANEL DISCUSSION ISSUES				
2. Performance Management		<p>The Panel will receive regular information about performance, in order to monitor and challenge progress.</p> <p>Performance information will be presented in an accessible “reader friendly” format.</p>	<p>The Scrutiny Panel has considered and commented on regular, meaningful performance information.</p> <p>The Panel has a good understanding of areas of high performance as well as areas requiring further improvement.</p> <p>The Panel is assured that the measures being put in place to address under performance are on target and achieving the required improvement.</p>	Q2 performance to 29 th January 2018 meeting.
3. Corporate Parenting Support for looked after children and care leavers.	Steve Walker	<p>The Children’s Scrutiny Panel will consider how well the Council is meeting its responsibilities to looked after children. Including how the Council is ensuring that the voice of the child is heard.</p> <p>Scrutiny to consider whether the council and partners are being effectively held to account.</p>	<p>The Scrutiny Panel is satisfied that robust processes and support are in place to ensure that children in Kirklees are safe.</p> <p>The Panel is clear that the service is meeting the 5 core principles of social work - allocation, seeing the children, assessment, planning and reviewing.</p> <p>The Scrutiny Panel is satisfied that children are listened to, the</p>	<p>Visit to Drop in Centre took place before 18th December meeting.</p> <p>Visit to a children’s home arranged. Verbal update to 5th March meeting.</p>

		ISSUES IDENTIFIED FOR INCLUSION IN THE WORK PROGRAMME 2017/18		
Issue	Put forward by	Approach and areas of focus	Outcomes	OFFICER/PARTNER COMMENTS
FULL PANEL DISCUSSION ISSUES				
			information is accurately recorded, and that requests being made by children are considered and responded to.	
4. Elective Home Education	Steve Walker	<p>The Panel will consider the Council's arrangements for children who receive home education. This will include consideration of safeguarding responsibilities.</p> <p>The Panel will also consider the work to develop a pathway to prosecution.</p>	<p>The Scrutiny Panel is clear that the LA, schools and parents all have a clear understanding of what is required and expected of them.</p> <p>The Panel has clarified that robust safeguarding processes are in place for children in elective home education</p> <p>The Panel has contributed to the development of a pathway to prosecution.</p>	Agreement received from OSMC to formation of an ad-hoc scrutiny panel.
5. Special Educational Needs (To include School Transport)	Steve Walker	<p>The Panel will scrutinise how Kirklees supports children with SEN and disabilities , including consideration of educational achievements and attainments post 16</p> <p>The Panel will consider how Kirklees Services measure up to</p>	<p>The Scrutiny Panel is assured that the SEND team are as prepared for the future inspection by Ofsted with clear evidence against key lines of enquiry.</p> <p>The Panel has highlighted potential areas where evidence needs strengthening.</p>	<p>The item (SEN - Transport) was considered at the Children's Scrutiny Panel Meeting on 29th January 2018.</p> <p>Un update on SEND will be considered at 5th March meeting.</p>

		ISSUES IDENTIFIED FOR INCLUSION IN THE WORK PROGRAMME 2017/18		
Issue	Put forward by	Approach and areas of focus	Outcomes	OFFICER/PARTNER COMMENTS
FULL PANEL DISCUSSION ISSUES				
		<p>the requirements of the new OFSTED inspection regime</p> <p>The Panel will consider the proposed revisions to the Home to School Transport Policy and the implications for the Council, children and their parents.</p>	<p>The Panel is clear about the pathways available for children post 16 with SEND. The Panel has commented on the development of future post 16 pathways.</p> <p>The Panel has considered the consultation around home to school transport and provided views on the proposed changes to the Policy.</p>	<p>The mainstream report will be considered at the meeting on 5th March 2018.</p>
6. PSHE / Prevent	OSMC (2016/17 work programme)	<p>Areas of focus for the Scrutiny Panel will be</p> <p>Citizenship</p> <p>Religious Education</p> <p>Prevent</p>	<p>The Scrutiny Panel is clear about the delivery of PSHE (including statutory requirements) in the areas of focus and its effectiveness for children and young people.</p> <p>The Panel feel and react following receipt of Prevent teaching and that this has shaped future Prevent teaching.</p>	<p>Briefing paper requested from Val Flintoff.</p> <p>Completed.</p>

		ISSUES IDENTIFIED FOR INCLUSION IN THE WORK PROGRAMME 2017/18		
Issue	Put forward by	Approach and areas of focus	Outcomes	OFFICER/PARTNER COMMENTS
FULL PANEL DISCUSSION ISSUES				
7. EIP Strand	OSMC (2016/17 work programme)	To receive updates on issues relevant to the portfolio		
8. CSE and Safeguarding Member Panel	OSMC (2016/17 work programme)	Minutes Quarterly to Panel	The Panel will receive the minutes of the Panel on a quarterly basis and have an initial overview of the work of the Panel and its areas of focus.	
9. KSCB	OSMC (2016/17 work programme)	Presentation to OSMC on 18 th December 2017	The Scrutiny Panel is clear about the focus of the work of the KSCB and satisfied that it is effective and accountable.	Members of the Panel to attend a KSCB meeting. The board chair be invited to attend to update the panel at a future date to ensure that the KSCB continues to provide effective challenge.
10. Regional Adoption	OSMC (2016/17 work programme)	Briefing paper to be circulated to Panel members	The Panel understands the role and approach of the recently introduced Regional Adoption function and its implications for services in Kirklees.	
11. Children and Young People's Plan	Mary White / Steve Walker	Paper to Children's Scrutiny	The Panel has opportunity to comment on the proposed updated Children and Young People's Plan.	Draft plan to be brought to the 16 th April 2018 meeting.

Chair briefings – identification of pre-decision items.

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